# Tribunal Systems

**Presents:** 



Left click mouse or right arrow to advance slide

# What is *Canonical*?

- The first enterprise wide Tribunal case management system.
- Provides management and compliance of ten case types in accordance with Canon Law.
- Allows Tribunals to manage personnel and case processes more efficiently and effectively. It reduces the number of man-hours expended during the life of a case.
- The Parish Portal allows case entry and status review from each parish within a given Diocese.



# What is *Canonical*?

- Case documents and attachments can now be submitted completely and efficiently to facilitate initial review and acceptance.
- The Canon Research and Case Evidence Portal allows decision makers to have immediate access to all materials required in the case.
- Archiving capabilities allow past cases to be accessed and researched with little effort.
- Legacy Data Migration can incorporate your current systems data into Active Status or Archived Status cases.



# Ten Tribunal Case Types

- Formal Annulment (includes Documentary and Collegiate)
- Formal Appellate
- Appellate By Ratification (2<sup>nd</sup> Instance)

- Absence of Canonical Form
- Pauline Privilege
- Petrine Privilege
- Frater-Soror
- Sanatio
- Marriage Dispensation/Permission
- Presumed Death



## Canonical Case Processing

	<b>See</b> Tribunal <sup>™</sup>	Canonical <sup>™</sup> <sub>v2.0</sub>	aburgess	Case:	📇 Queue 🙀 Home	K Logout
	Systems	Specific Status Queue - Formal Annulment				
	Case Maintenance	Current Status	Case Number	Case Name	Last Accessed	Queue Days
		Case Submitted	<u>Pending</u>	Smith/Rivers	09/30/2003	0
ted to	Status Queue	Case Submitted	<u>Pending</u>	Russell/Smythe	09/30/2003	0
a case	Evidence Maintenance	Case Submitted	<u>Pending</u>	Burgess/Brown*	09/30/2003	0
age or	Canon Law Viewer	Case Submitted	<u>Pending</u>	Howard/Lawson*	09/30/2003	0
the	Case Reset					
	Terminate Case	Recommend Court	<u>Pending</u>	Earnst/Lightle	09/30/2003	0
equired	Personnel Caseload	Recommend Court	<u>Pending</u>	Nicholson/Hatch	09/30/2003	0
case ired to	Diocese Admin Diocese Profile	Approve Court	<u>1995-0068</u>	Poplar/Mcnamara	09/05/2003	17
out	Tribuser Master	Print Opening Documents	<u>2003-0068</u>	Carter/Albert	09/09/2003	15
ollows res as	Parish Maintenance	Print Opening Documents	<u>2004-0011</u>	Lawson/Wilson*	09/30/2003	0
aw,	Parish Master	Judicial Outcome	<u>2002-0423</u>	Samolitis/Bailey	09/30/2003	0
r of t can	Parish User Master	Judicial Outcome	<u>2003-0166</u>	Rico/Lawson	09/30/2003	0
	Admin Functions	Print Citation Documents	<u>2002-0251</u>	Ventner/Brown	09/30/2003	0
	Religion Master -	Print Citation Documents	2003-0047	Grundie/Wong	09/27/2003	2
	Prefix Master	Print Citation Documents	<u>2003-0067</u>	Ferrier/Smith	09/13/2003	12
	Suffix Master State Master	Print Citation Documents	2003-0112	Eastwood/Piccioli	09/30/2003	0
	Country Master	Awaiting Citation Responses	1994-0314	Waγne/Earnst*	09/30/2003	17
	Foreign Master	Awaiting Citation Responses	2002-0654	Plank/Saunders	09/30/2003	21
	Grounds Master	Awaiting Citation Responses	2002-0700	Larson/Anderson	08/13/2003	34
	Canon Master	Awaiting Citation Responses	2003-0071	Smith/Welch	09/30/2003	0
		·				

Each case type is crafted to follow Canon Law. As a case progresses from one stage or "event" to the next, the fulfillment information required changes as well. The case information that is required to be gathered or sent out (documents) explicitly follows the steps and procedures as directed by Canon Law, reducing the number of procedural errors that can occur.

#### **Canon Law Research**

 Tribunal <sup>™</sup>	al <sup>™</sup>	Canon	ica	v2.0	aburgess Case: 🕹 Retrieve 📇 Queue 📇 Queue 🎉 Home 🤨 Logout						
Syster	ms	Can	on L	aw View	/er (All Laws)						
Case Maintenance Add Case Case Search	-	Keyword(s)	Sea	rch:	Search						
Status Queue			1 344	Title	Law Preview						
Evidence Maintenance	2	c. 1084 - Fer			Canon 1055 §1 states: The marriage covenant, by which a man and a woman establish between themselves						
Canon Law Viewer					a partnership of their whole life, and which o						
Case Reset		c.1084 - Ma	le Im	potence	The Law: Canon 1084 - Male Impotence Canon 1055 §1 states: The marriage covenant, by which a man and a woman establish between themselves a part						
Terminate Case		c.1095,1°-	Alco	hol Intoxica							
Personnel Caseload					man and a woman establish between thems						
		c.1095,1°-	Alco								
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	Add Case				c. 1095, 1° - Alcohol Intoxication						
(	Case Search				<< Back						
Code Maintenal	Status Que	Jeue			The Law : Canon 1095, 1° - Alcohol Intoxication						
Religion Master		taintenance			Canon 1055 §1 states:						
Prefix Master	Canon Law										
Suffix Master	Case Reset				The marriage covenant, by which a man and a woman establish between themselves a partnership of their whole life, and which of its own very nature is ordered to the well-being of the process and to the procreation and upbringing of children, has, between the baptized, been raised by Christ the Lord to the dignity of a sacrament.						
State Master	Terminate ( Personnel I										
Country Master	Personnel	Laseload									
Foreign Master	)iocese /	Admin			Canon 1056 states:						
Grounds Master	Diocese Pr	ofile			The essential properties of marriage are unity and indissolubility; in Christian marriage they acquire a distinctive						
Canon Master	Tribuser Ma	aster			firmness by reason of the sacrament.						
					Canon 1057 states:						
		aintenance									
	Parish Mas				A marriage is brought into being by the lawfully manifested consent of persons who are legally capable. This consent cannot be supplied by any human power.						
	Parish Use	rmaster									
C	Code Ma	intenance			Matrimonial consent is an act of the will by which a man and a woman by an irrevocable covenant mutually give						
	Religion Ma				and accept one another for the purpose of establishing a marriage.						
	Prefix Mast	er			Canon 1095,1° states:						
	Suffix Mast	er			[The following are incapable of contracting marriage]: those who lack sufficient use of reason.						
	State Master				The lonowing are incapable of contracting managel, those who lack sumclent use of reasolf.						
	Country Ma	ister			Canon 1096 §1 states:						
	Foreign Ma	ster			For matrimonial consent to exist, it is necessary that the contracting parties be at least not ignorant of the fact						
	Grounds M				that marriage is a permanent partnership between a man and a woman, ordered to the procreation of children						
	Canon Mas	ter	-		through some form of sexual cooperation.						

The Canonical System includes a Canon Law Research portal to help decision makers read through and research the law. Additionally, grounds are linked to the Canons for easy access. The Canons can be updated as needed and are accessed with a simple click.

### **Event Driven**

Tribunal <sup>°</sup>	Canonical <sup>™</sup> v2.0	aburgess C	Case: ARetrieve	gueue 🙆 Home	K Logout
Systems	Specific Status Queue - Formal Annulment				
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that is required to rish Maintenance lete that particular tish Master e – no guesswork, tish User Master	Print Opening Documents Judicial Outcome Judicial Outcome	2004-0011 2002-0423 2003-0166	Samolitis/Bailey Rico/Lawson	09/30/2003 09/30/2003 09/30/2003	
all done by Canon Law! Tribunal onnel cannot move case forward until all the required ments have been completed. Grounds Master	Print Citation Documents         Awaiting Citation Responses         Awaiting Citation Responses	2002-0251 2003-0047 2003-0067 2003-0112 1994-0314 2002-0654 2002-0700 2003-0071	Ventner/Brown 09/30/2003 C Canonical also keeps track of the number days canonically allowed to complete ea "case event" and visually notifies person assigned to that case. This methodolo ensures the cases that need attention receive it quickly and assigned person know exactly which information is requi		

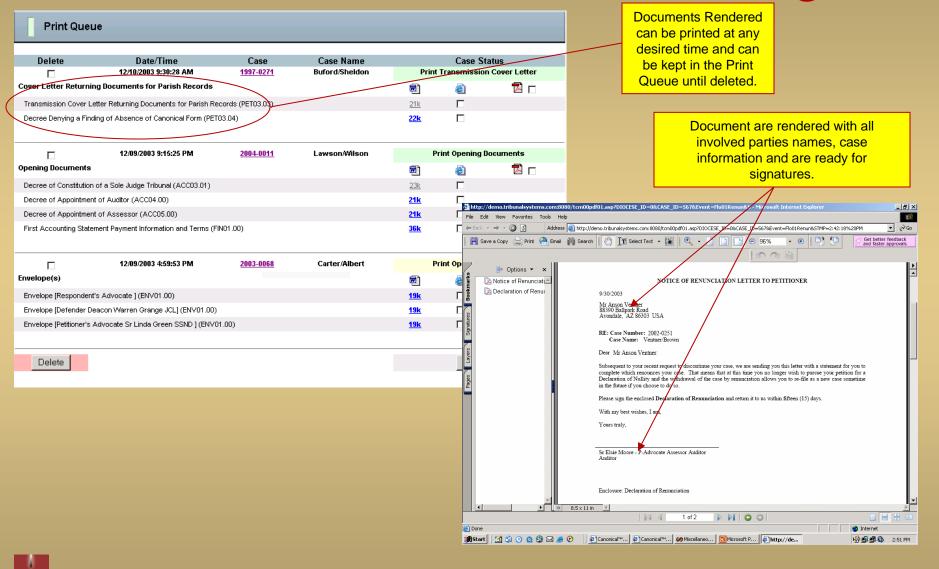
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## **Case Document Rendering**

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Systems	Formal Annulment	2002-0251	Ventner/Brown	Proposed	Evidence				
	Print Citation Documents		GMW/GMW	Personnel	Documents				
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	Documents Included in this Print				Docun	nent			
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Suffix Master	- Declaration by Respondent to - Respondent Response Form								
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Grounds Master		- Can	ania (	De	ocument Rend	lering			
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#### **Case Document Rendering**



#### **Case Evidence Attachment**

Each case you process could require the collection of dozens of pieces of evidence. Decision makers need to peruse the evidence of a case, tasking personnel to find files, check out and receive documents. Canonical makes this process simple and immediate. The Case Evidence portal allows the proper personnel to attach, remove and update evidence within, and to, a specific case. Each piece of evidence attached to a case can be called upon and viewed with just one click!



#### **Multi-Threaded Outcomes**

Suffix Master State Master Country Master Foreign Master Grounds Master Canon Master

Some stages or events during Tribunal Case processing require information or responses from several disparate individuals (Petitioner / Respondent / Witnesses / etc.) or auxiliary procedures. The "outcome" of these disparate tasks can ultimately determine or influence the course of a Tribunal Case. Each of these potential outcomes become "Threads." Canonical waits the appropriate time (as prescribed by Canon Law) for each thread to come to a resolution. Depending upon the outcome of each thread and all threads combined the case will move to the next event as prescribed by Canon Law.

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#### **Case Load Monitoring**

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Add Case	Assessor	demouser01	lac	on Demo		2		<u>2004-0011</u>	Lawson/Wile	son*	09/30/2003	0
Case Search	Assessor	testuser14		ravis Blalock								
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Terminate Case	Assessor	testuser17		olm Phlox		20 36		2003-0047	Grundie/Wo	0	09/27/2003	2
Personnel Caseload	Assessor	mamoore		lary Moore		47		2003-0067	Ferrier/Smit		09/13/2003	12
	Assessor	dnsmith		aniel Smith		71		<u>2003-0112</u>	Eastwood/P	'iccioli	09/30/2003	0
Diocese Admin	Assessor	unsmun	Nev. L	Jamer Smith		(1						
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	Auditor	majones		ndy Jones		8		2002-0700	Larson/Ande	erson	08/13/2003	34
Parish Maintenance	Auditor	testuser11		n Abraham		12		200	Administ	rative	09/30/2003	
Parish Master	Auditor	wsweet		mena Sweet		12			Personne	el can		
Parish User Master	Auditor	testuser16		lina Notary		16						
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Grounds Master	Defender of Bond	<u>qohare</u>	Rev G	eorge O'Hare		$\sim$						
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#### Personnel Management

Your Tribunal can do away with handwritten or manual records. *Canonical* shows you which personnel are on what cases and the status of each case in their charge. When follow up is required for a specific case *Canonical* displays assigned staff, case status and all pertinent data required.



## **Case Archiving**

	 Tribunal <sup>™</sup>		-	Canonical <sup>™</sup> v2.0		aburgess Case:	🕹 Retrieve 📇 Queu	e 🗏 Queue 🙀 Home 🤨 Logout
	I	Systems		Search Case >> Search Re	sults - Archiv	ed		
		laintenance	<b>_</b>	Case Type	Case Number	Case Name	Petitioner Name	Other Party Name
	Add Cas			Formal Annulment	2003-0037	Devoung/Garmond	Kristal Irene Williams/Devoung	Lewis David Garmond
	Case Se			Formal Annulment	2003-0053	O'Neil/Pedmont	Cathleen Marie Kerwood/O'Neil	James Michael Pedmont
	Status G			Formal Annulment	2003-0940	Ferrier/Lawson	Margaret Jean Vorhees/Ferrier	Bud Mark Lawson
	Evideno	e Maintenance		Formal Case	2003-0083	Gniadek/Bailey	Janet Richmond/Gniadek	Steven Bailey
Archived cas	ses	aw Viewer		Formal Case	2003-0121	Gatesman/Wilson	Carol Anderson/Gatesman	Timothy Wilson
are easy to	0	set		Formal Case	2003-0127	Tetreault/Eastwood	Susan Kincade/Tetreault	Ronald Eastwood
locate. A spe	cific	e Case		Formal Case	2003-0139	Smith/Heinrich	Mark Smith	Kara Hanson/Heinrich
case can b	e	el Caseload		Formal Case	<u>2003-0162</u>	Jones/Abney	James Jones	Yvette Jades/Abney
searched b	у			Formal Case	▶ 2003-0168	King/Johnson	Jackie Albert/King	Jerry Johnson
Petitioner of		e Admin		Formal Case	<u>2003-0169</u>	Riley/Hanson	Rachel Smith/Riley	William Hanson
Responder	nt	Profile		Formal Case	<u>2003-0176</u>	Anderson/Handley	Raymond Anderson	Melody Wilson/Handley
name using		Master		Lack of Form	<u>2003-0001</u>	Cole/White	Patricia Gregg/Cole	Daniel White
Canonical Ca		Maintenance		Lack of Form	<u>2003-0002</u>	Murillo/Bailey	Bernadette Richmond/Murillo	Thomas Bailey
Archiving Sys	tem.	laster		Lack of Form	<u>2003-0003</u>	Newmann/Mccarthy	Brian Newmann	Nancy Saunders/Mccarthy
	Device 1	lser Master		Lack of Form	<u>2003-0004</u>	Ventner/Flores	Kevin Ventner	Esther Blackwell/Flores
	Parishiu	iser Master		Lack of Form	<u>2003-0012</u>	Tran/Garmond	Lan Williams/Tran	Hai Garmond
	Code	Aaintenance		Lack of Form	<u>2003-0013</u>	Vorhees/Escarcega	Charles Vorhees	Heidi Lawson/Escarcega
	Religion			Lack of Form	<u>2003-0014</u>	Samaniego/Douglas	Angelica Hatch/Samaniego	Gary Douglas
	Prefix M			Lack of Form	<u>2003-0015</u>	Hreha/Howard	Janice Earnst/Hreha	Daniel Howard
	Suffix M			Lack of Form	<u>2003-0017</u>	Wayne/Schofner	James Wayne	Victoria McGregor/Schofner
	State Ma			Lack of Form	<u>2003-0020</u>	Carroll/Phelps	Kathleen Sheldon/Carroll	Jeffrey Phelps
				Lack of Form	<u>2003-0021</u>	Carroll/Tucker	Kathleen Ford/Carroll	Gary Tucker
	Country			Lack of Form	<u>2003-0023</u>	Pacheco/Pedmont	Sandra Kerwood/Pacheco	David Pedmont
	Foreign			Lack of Form	<u>2003-0024</u>	Vargas/Jades	Olivia Jones∕Vargas	Thomas Jades
	Grounds			Lack of Form	<u>2003-0026</u>	Hadaway/Hanson	Clara Smith/Hadaway	Robert Hanson
	Canon M	Aaster	-	Lack of Form	<u>2003-0027</u>	Gregg/Reader	Thomas Gregg	Ann White/Reader



#### **Document Management**

	Tribunal <sup>™</sup>	Canonical <sup>™</sup> v2.0		aburgess (	Case:	🕹 Retrieve 📇 Queue	e 🗏 Queue 🙀 Home	K Logout	
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	AR Maintenance			PET04.03	) Tr	ransmission Cover Letter I	Returning Documents	for Parish Records	
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	User Functions			PET04.05	5 G	rant of Dispensation and/	or Permission		
	Change Password			PET05.00	) P	etition Summary Sanatio	in Radice		
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				PET05.04		ecree Denying a Finding o			
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				PET06.01		ransmission Cover Letter I			
				PET06.02		ecree Declaring Return to			
				PET06.03		ransmission Cover Letter I	•		
				PET06.04		ecree Denying a Finding f			
				PET07.00	) P	etition Summary Declarat	ion of Presumed Deat	n of Spouse	



## **Document Management**

	 Tribunal <sup>™</sup>	Canonical <sup>TM</sup> 2.0	aburgess Case:	ቆRetrieve 畕 Queue 畕 Queue 👩 Home へ Logo	ut	Document	
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				Also, we do ask that you inform the Petitioner and e order that the appropriate notations may be made in			
				With best wishes, I am,			* ± 0 *
				Yours truly,			Ŧ
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#### **Remote Tribunal Gathering**

Tribunal <sup>™</sup> Systems Demo Diocese Portal	
Username:	
Password:	
Low Graphics:	
Parish Login Lost Password	
Unauthorized access or us is a criminal offense and put Tribunal members/perso just as before, reduced Tribunals can now co	al is to be network-able so it is now possible to vithout leaving the confines of your Parish. onnel can work remotely and fulfill their duties cing cost and scheduling inconsistencies. onference from remote locations sharing the me files and documents.



	Parish Portal	
	Tribunal <sup>™</sup> Systems Demo Parish Portal	
Each Parish can be assigned access to enter new cases, print initial documents and check case dispositions.	Parish ID:   Parish Username:   Password:   Low Graphics:   Diocese Login   Lost Password	
	Unauthorized access or use of this system is a criminal offense and punishable by law!	



## **Parish Case Tracking**

Tribunal	Canonical <sup>TM</sup> v2.0			001 🖁 Queue 👰	Home 🤨 Logout
Parish personnel	Parish Queue				
can immediately assist their Parishioners by	Case Type	Current Status	Case Number	Case Name	Print Documents
reviewing case	Formal Appellate	Print Evidence Gathering Documents	03/04-0017	Ventner/Richmond*	<u>Print</u>
status and	Formal Appellate	Print Evidence Gathering Documents	03/04-0022	Kincade/Hatch*	Print
general information. This results in time	Eormal Appellate	Awaiting Decision from Rome	03/04-0011	Howard/Lawson*	Print
savings for the	Formal Appellate	Print Ending Documents	03/04-0020	McGregor/Rochelle	Print
Diocese and eases concerns of the Parishioner.	Frater-Soror	Case Submitted	Pending	Jones/Mintton	<u>Print</u>
	Frater-Soror	Close Date	2003-0109	Buford/Lake	Print
	Absence of Canonical Form Absence of Canonical Form	Case Submitted Case Submitted	Pending Pending	Tucker/Washington McGregor/Howard*	Print Print
	Formal Annulment	Case Submitted	Pending	Smith/Rivers	Print
	Formal Annulment	Case Submitted	Pending	Russell/Smythe	Print
	Formal Annulment	Print Opening Documents	2004-0011	Lawson/Wilson*	<u>Print</u>
	Formal Annulment	Judicial Outcome	2002-0423	Samolitis/Bailey	Print
	Formal Annulment	Print Citation Documents	2002-0251	Ventner/Brown	<u>Print</u>
	Formal Annulment	Evidence Gathering	2000-0318	Albert/Welch	Print
	<b>_</b>	<u> </u>			



# Year End Reporting

- All of the information to produce your yearend reporting in one place.
- Case activity such as Pending, Accepted, Reactivated, Changes, Decisions, Transfers, Judges, Advocates and Defenders can be reported error free.
- Staff productivity and their evaluations can be considered.



## **Tribunal Role Case Permission**

The *Canonical* System is secure. Only those personnel with the appropriate task roles may have access to a certain case, at a certain point/event (as prescribed) within the system. All information is kept confidential so that only the proper, authorized personnel have access to it.



# Legacy Case Data Migration/Transfer

Tribunal Systems can work with your current software vendor to migrate the large quantities of data that you may have. Current cases as well as archived cases can be transferred and put into their proper place within the *Canonical* System.



## Customized to Fit Your Needs

- Alter, Add, or Delete
   Allow or Disallow Views.
  - certain documents.

 Include/Exclude stages of a case. • Change, revamp, edit and completely disassemble the way a case unfolds.

Tribunal Systems offers customization to fit the needs of your Tribunal.



## **Cost Effective and Time Saving**

- Streamlines Tribunal
   Evaluation of staff processes.
- made easy.

- Personnel can be more effective.
- Documents are rendered and printed with little effort.

- Compliance with Canon Law.
- Tribunal productivity increases.



## Affordable Pricing

- Tribunal Systems understands the budgetary constraints placed upon modern day Tribunals.
- Tribunal Systems will work with your Tribunal to determine a cost structure that will fit within your budget.



For More Information: Tribunal Systems<sup>™</sup> 623-582-0347 info@tribunalsystem.com Or Visit: http://www.TribunalSystems.com

